

Excel 2007 Advanced Ref: EX27AV

Days of training: 1

Prerequisites: Excel 2007: Intermediate or equivalent experience

Advanced functions

Logical functions

Math and statistical functions

Financial functions

Displaying and printing formulas

Lookups and data tables

Using lookup functions

Using MATCH and INDEX

Creating data tables

Advanced list management

Validating cell entries

Exploring database functions

PivotTables and PivotCharts

Working with PivotTables

Rearranging PivotTables

Formatting PivotTables

PivotCharts

Exporting and importing

Exporting and importing text files

Exporting and importing XML data

Querying external databases

Analytical options

Goal Seek and Solver

The Analysis ToolPak

Scenarios

Views

Macros and custom functions

Running and recording a macro

Working with VBA code

Creating functions

Conditional formatting and SmartArt

Conditional formatting with graphics

SmartArt graphics